

In Attendance	Location	Next Meeting(s)
Kim Wray Kim Weismann Kenley Nebeker-absent Katie Peterson Bob Benson-absent Lance Olson Maren Furuseth Jen Nebeker	Alumni Room	Oct. 3 rd 2019
	Commencement	Notes: Jenae Hunter
	8:05	
	Adjournment	
	8:39	

Minutes

1. CCSSE – service learning in the classroom
 - a. Reflection piece to be service learning with connection in the classroom
 - b. Discuss in the department meeting.

2. High School Relationships
 - a. Reach out to the high school on what they need to be successful at WSC
 - b. Brief session with High school teachers when visiting them and discussing what students need like chrome book vs. surface
 - c. Having high school students come to class here (Dual Schedule). Push as a parent vs us.

3. Continued discussion on Department Charis & Program Coordinators

4. Class adds
 - a. Needs to be accurate when reporting “no shows”.
 - b. Sticking to policy on last day to drop no matter athlete or international (all students)
 - c. Need to fix policy verbiage.

5. CTE Advisory minutes
 - a. Two meetings a year
 - b. Jenae will set deadlines