

<b>In Attendance</b>	<b>Location</b>	<b>Next Meeting(s)</b>
Kim Wray Kim Weismann Kenley Nebeker-absent Katie Peterson Bob Benson- Lance Olson Maren Furuseth Jen Nebeker-absent Jenae Hunter	Alumni Room	Nov. 31 2019
	<b>Commencement</b>	<b>Notes:</b>
	8:00	
	<b>Adjournment</b>	
	8:50	

## Minutes

1. Minutes
  - a. Motioned to approve by Kim. Seconded by Lance.
2. Schedule Process
  - a. Keep date consistent and keep to every first Monday of Nov.
  - b. Delete all that is not in your department
  - c. Stick to 2 Drafts
3. Wednesday Before Thanksgiving
  - a. Is a work day.
4. Bad Weather
5. Program Reviews/Updates
6. Other 😊